



## Privacy policy

***Each time you use an electronic form on the web site for the municipality of Oppdal, you must agree to our privacy policy. This policy informs you of how the municipality of Oppdal collects and uses your personal data. When you provide your personal data, you should feel secure that the information you enter is protected and not spread.***

The protection of your privacy means that you have the right to control your own personal data. Personal data is information which can be linked to an individual person. This means that one's name, age, address and phone number is personal data if it can be linked directly to you. Your national identity number is also personal data. This consists of your birth date (the first six digits), and an identity number (the last five digits).

The Personal Data Act is designed to protect you should your personal data be used in a way that violates your privacy protection. For us (the municipality of Oppdal) to be able to use your personal data you must give your consent, which means permission. By doing so you allow that the municipality collects and uses information about you. All personal data will only be used to process the application you submit. Your national identity number will never be shown to others.

The information you fill in is sent to the municipal chief executive. He is responsible for the usage of your personal data. This means that the municipal chief executive decides what the personal data will be used for, and why the information is collected. The information you fill in makes it possible for the municipality to answer your application. Sometimes you will be asked to fill in your national identity number. This is to ensure that the municipality sends the correct answer to the correct person.

The information you have filled in will not be made available to the municipal chief executive until you have sent in the application. When you have chosen to send in your application, you have also given your permission that the municipality of Oppdal can receive and keep your information. The Personal Data Act says that you can ask to see the information you have filled in at any time. If the information is incorrect, you can ask for it to be corrected. Information will be deleted when it is no longer necessary for the intended purposes.

If you disagree that your privacy is not well enough protected after you have read this privacy policy, you cannot use our electronic forms. In this case you must contact the municipality of Oppdal.

If you have any questions, the contact information is: The municipality of Oppdal, Inge Krokanns veg 2, 7340 Oppdal. Telephone: 72 42 10 00. E-mail: [postmottak@oppdal.kommune.no](mailto:postmottak@oppdal.kommune.no).